

# 3

## Reading Exam

# ENGLISH FILE

EOI Exam Power Pack (Intermediate cycle)

### PART 3

Read the text about modern manners. For gaps 1–10 choose a phrase from options A–M. There are two phrases you don’t need to use. Gap 0 is the example.

**EOI Topic:** Language and communication  
**See:** *English File third edition* Intermediate File 4B

GAP	0	1	2	3	4	5	6	7	8	9	10
ANSWER	<i>B</i>										

													TOTAL

- A are more likely to fall if the bus or train starts or stops
- B *and everyone knew their status in society*
- C know what to do or say in some circumstances
- D people are generally rude
- E please keep the volume down
- F make everyone involved feel good
- G women appreciate being treated differently
- H smile at them as often as you can
- I someone with a lot of shopping bags
- J mobiles can be very intrusive
- K who was before you in the queue
- L or social position
- M treated yourself – with respect

Total 20

## PART 3

**Modern manners**

In the past, rules on how to behave or how to be polite were very strict. Children were taught good manners from an early age. Greetings were formal **0** B. These strict codes of conduct worked well for communities in the past. Today, however, modern life has changed all this. Communities are less well defined and we have contact with so many strangers that we don't automatically **1** \_\_\_\_\_.

Chivalry, or being polite, used to mean that a man would step back, open a door, or offer assistance to a woman. But, in today's age of equality, not all **2** \_\_\_\_\_. Nevertheless, in an ever increasingly crowded environment, there are some general rules of behaviour that all of us should follow.

It is polite to hold the door open for whoever is behind you, especially for people with disabilities, children, or simply **3** \_\_\_\_\_. When getting off public transport, pay attention to **4** \_\_\_\_\_. Don't push in front of others and be careful not to stand on anyone's toes or hit them with your bag. Seats should always be given up for the elderly, the disabled, and pregnant women. It is also considerate to give up your seat to younger children. They don't always have a good sense of balance and **5** \_\_\_\_\_.

Remember that you are in public when you make or answer a call on a mobile phone. Strangers don't normally want to hear your conversations. There are circumstances where **6** \_\_\_\_\_, such as in the cinema, at a concert, or on public transport. Switch yours off if you are somewhere where it may disturb people. If you are listening to your MP3 player in public, **7** \_\_\_\_\_.

Dealing with large numbers of people on a daily basis can be tiring and stressful. Try to smile and to be polite – it costs nothing and will **8** \_\_\_\_\_. Always say 'please' if you have a request, and always thank a person for their help afterwards. As a result, people will probably be happier to help you in the future. Most importantly, treat other people, no matter what their age, sex, **9** \_\_\_\_\_ as you would like to be **10** \_\_\_\_\_.